



**University of
Mathematics and**

**SCHOOL OF MATHEMATICS
AND PHYSICS**

**Lincoln School of
Physics**

Minutes of Undergraduate Subject Committee 14/10/2015

Attendance:

Adele Beeken (AB) - Subject Librarian
Charlotte Tate (CT) - School Rep
Christopher Dickens (CD) – Physics Rep
Evgeny Khukhro (EK)
Glenn Johnson (GJ) – Maths Rep
Marco Pinna (MP, Chair)
Martin Greenall (MG)
Matthew Watkins (MW)
Rachael Kuerten (RK, Officer)

1. Apologies: Andrei Zvelindovsky

| Item | Notes | Action |
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| 2 Terms of Reference and Membership | The Terms of Reference and Membership was noted within the Committee. | |
| 3 Brief Report from School/College Committees | Nothing to report. | |
| 4 Student Issues | <u>Breakdown of information</u> – CT stated there had been complaints from fellow students on the material on Blackboard, No issues reported for Calculus. <u>Tipler</u> – CT asked if there are answers to exercises within the book. MP stated there are answers to some of the exercises at the end of | |

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| | <p>the book, but not all of them as some exercises overlap with other modules.</p> <p><u>LON CAPA</u> – No issues to report.</p> <p><u>Timetabling</u> – A discussion took place regarding the timetabled sessions on Mondays, Tuesdays and Thursdays, which run until as late as 6pm. The Reps noted that these lectures overlap with the running of societies that some students attend.</p> <p>Action: MP to contact timetabling to see if anything can be done.</p> <p><u>Handwriting Communication</u> – CT reported lecturer’s handwriting could be clearer, in terms of the letters ‘m’, ‘n’ and ‘r’ within equations.</p> <p>Action: MP and EK to communicate to academics.</p> <p><u>Physics Points</u> – No issues to report.</p> <p><u>Additional Points</u> – EK added that if there are any students worried about their work, that it is normal and if students need help, to ask.</p> | <p>MP</p> <p>MP & EK</p> |
| <p>5 Learning Support – Library</p> | <p>AB noted that if there are any changes within the library and its support, that she will notify the academics within the School, who will then pass the information onto students.</p> <p>AB asked students if there are any issues so far, if there are enough books and if they have</p> | |

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| | the correct access. All Reps are happy and had nothing to report. | |
| 6 Any Other Business | <p><u>Personal Tutoring</u> – Initial thoughts on personal tutoring was discussed and no issues to report.</p> <p><u>Upcoming Issues</u> – As a reminder, students can tell academics of any upcoming issues at any point throughout the year, not just through the Reps/Committees.</p> <p>This can be via student’s Personal Tutors, the Senior Personal Tutors (MW for Physics, MG for Maths), Programme Leaders (MP for Physics, EK for Maths), Module lecturers and the School Office.</p> | |
| 7 Date of Next Meeting | TBA – In February | |